



WeChat Work tool operation guide

vote, survey, meeting --new functions

Group vote

YAPP USA PLM

Just now

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Step1: Select the vote function in the WeChat group in the WeChat group

Vote

Survey

Send (S)

Vote

Step2: Enter title and vote options

Title Please Input...

Option1 Please Input...

Option2 Please Input...

Multiple options can be added + Add

Type Multi Single selection by default, can be selected as "Multiple selection"

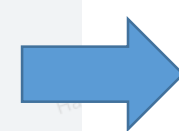
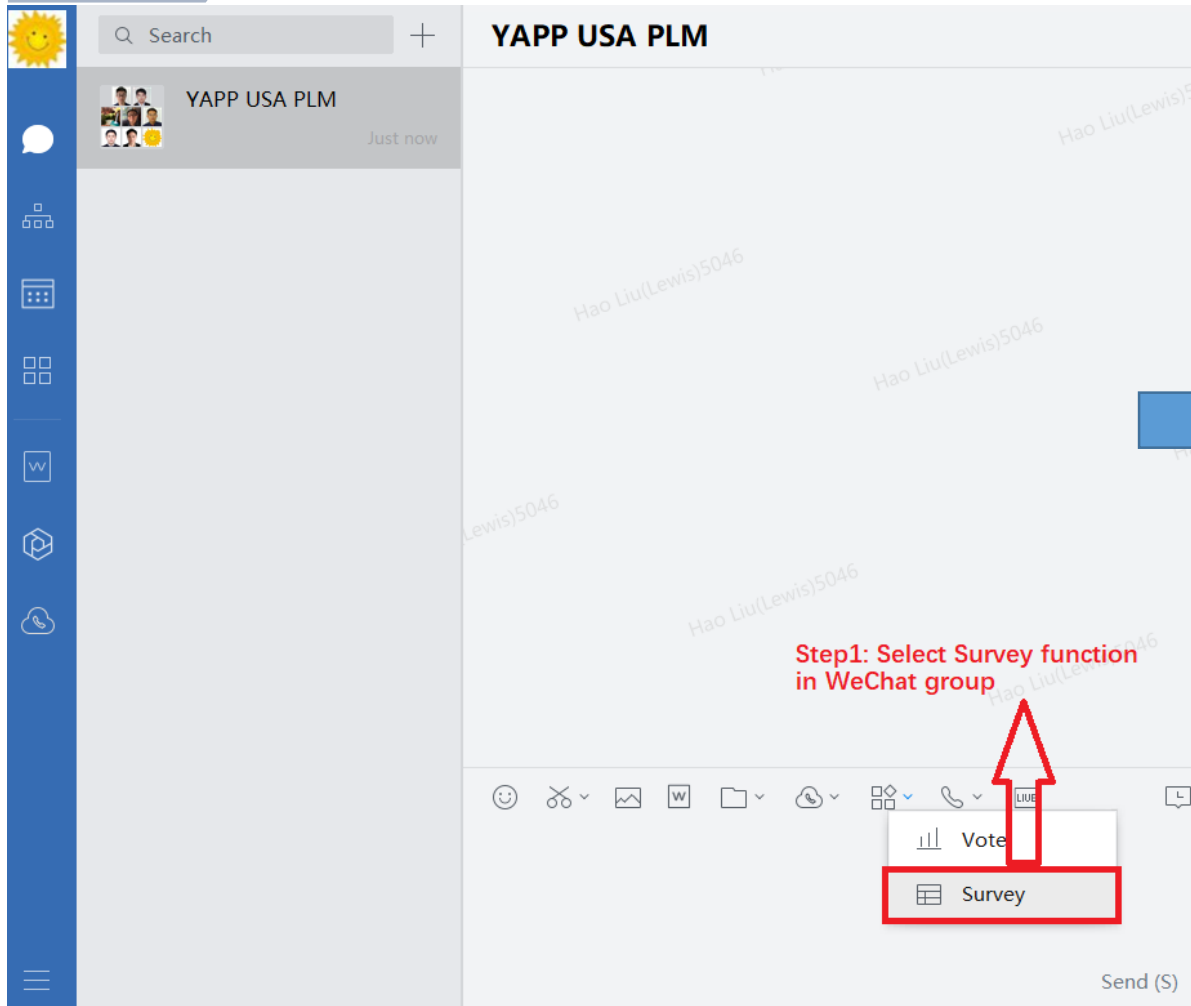
Result Share Vote Result

History Record

New Vote

Step3: Initiate vote

Group survey



New survey

Step2: Set the table title and options

Survey name

Item 1	:	Enter the title
Item 2	:	Enter the title
+ Add Info		

Multiple options can be added

If you have already created a survey, it will become a history form. The history form can be imported and modified for multiple uses.

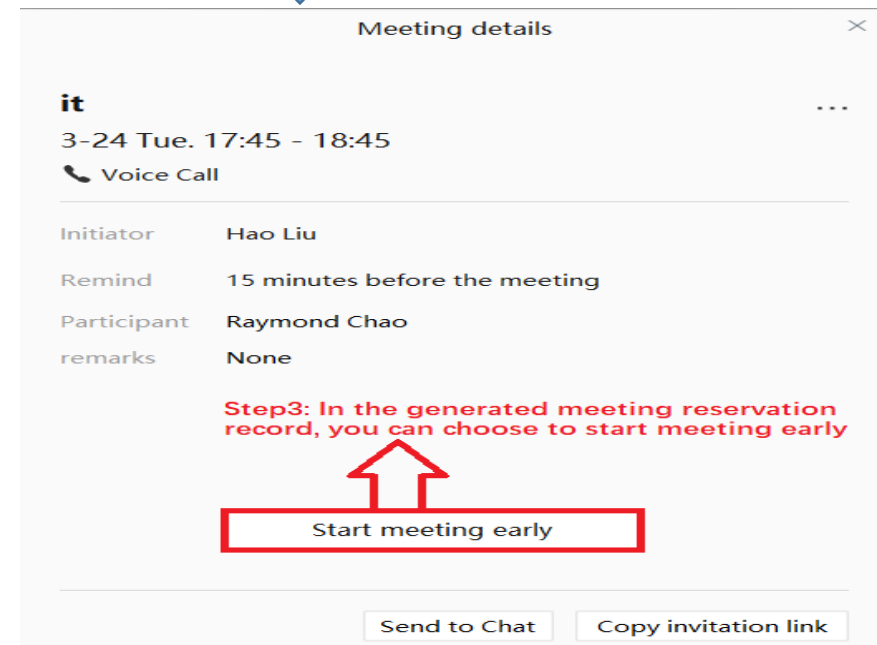
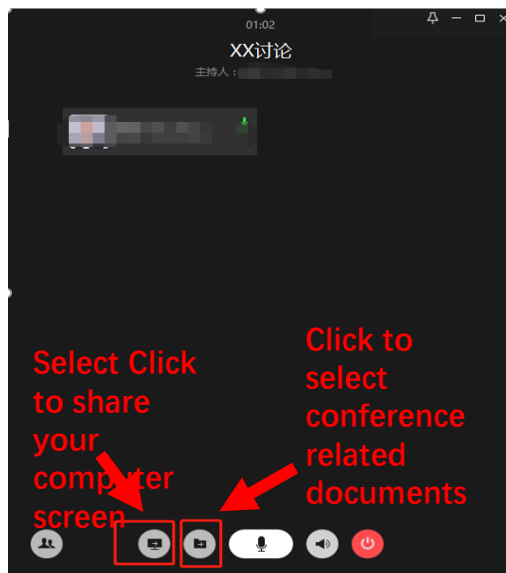
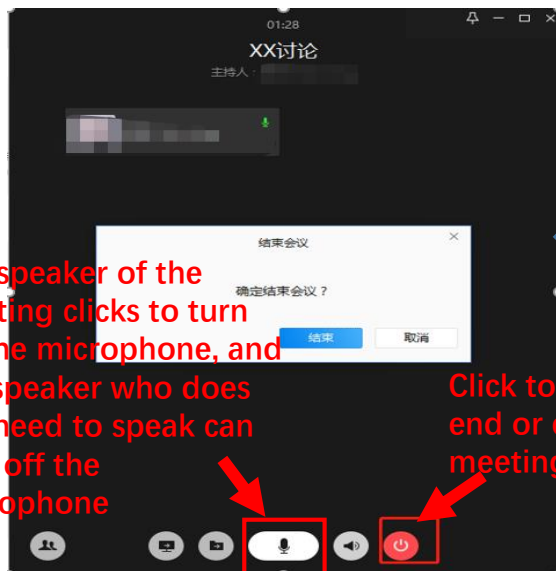
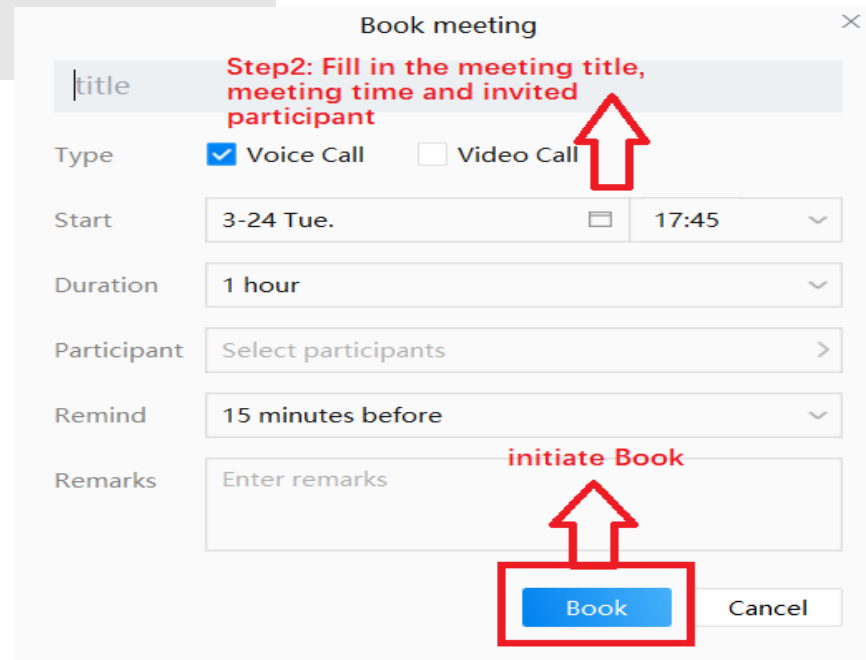
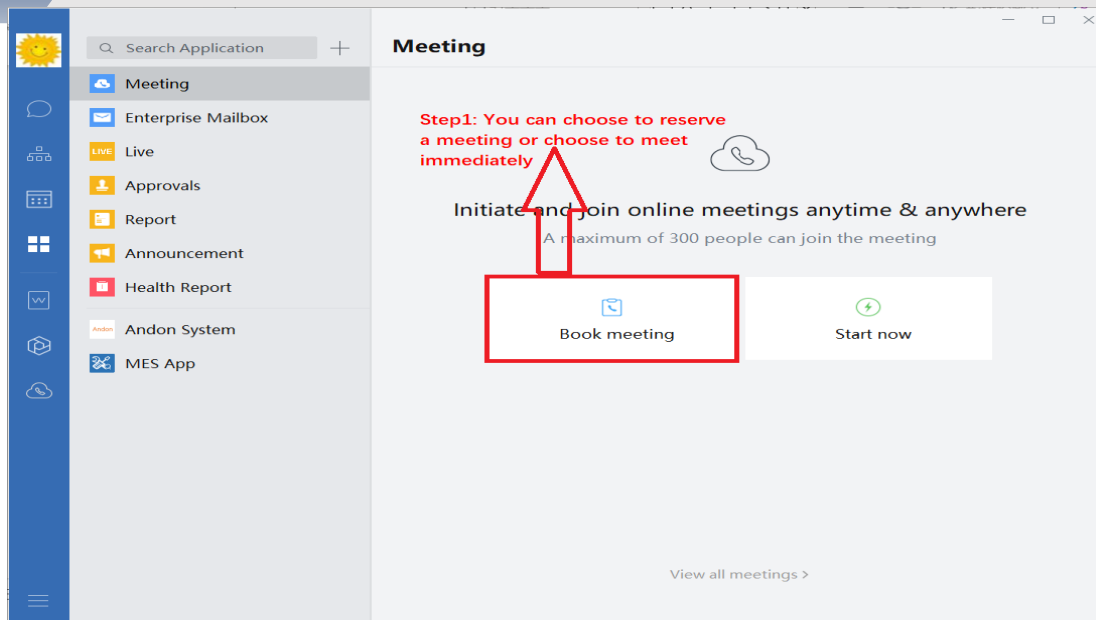
Import to historical survey

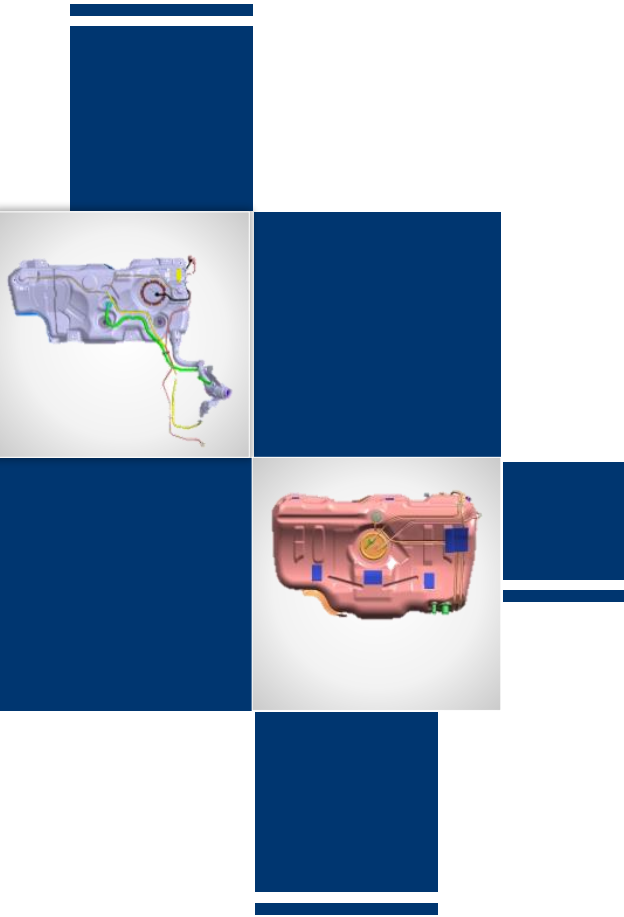
Step3: Initiate survey

Cancel

Initiate

Group meeting





Thank you! 